



# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

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February 14, 2002

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Information Bulletin No. CA-2002-032

To: DSDs, District Manager, CDD and All Field Office Managers  
*Attn: All District/Regional FMOs and Field Office FMOs*

From: DSD, Support Services

Subject: 2002 California Interagency Incident Management Workshop

DD: 04-02-02  
DD: 04-05-02

This letter is to announce that the ***2002 California Interagency Incident Management Workshop will be held on April 30-May 2, 2002***, in San Diego, CA. The theme for this year's workshop is: "Building Leadership for the Future". The workshop will feature updates and discussions in specific functional areas, team meetings and a "Tech Fair" (a draft agenda is attached).

Objectives for this workshop are as follows:

- ◆ Share the latest interagency/agency-specific information.
- ◆ Discuss real life incident management issues--problems and solutions.
- ◆ Learn new procedures and policy changes.
- ◆ Network with interagency counterparts.
- ◆ Provide opportunities for team building and team interaction.

If you have any SOP's, checklists, contingency plans, etc. that have worked for you that you would like to share, please bring them to the meeting.

Agency Line Officers and Administration personnel are encouraged to attend. The target audience includes Type I And II agency Incident Management Teams, Incident Commanders; Plans, Logistics, Finance, and Procurement personnel down to the Unit Leader Level; Operations personnel, including Division Supervisors, hot Shot Superintendents and Captains; Dispatcher; Information and Safety Officers; Buying Unit, ADO and Burned Area Emergency Rehab (BAER) Team Leaders.

A Web-Page has been developed with information on the workshop and can be found at: <http://www.co.kern.ca.us/fire>, click on the CIIMW button. **(Please be reminded of Internet restrictions and prohibitions)** You can register for the workshop by following the steps on the attached form. **Workshop registration deadline is April 2, 2002**

The workshop will be held at the Town and Country Resort and Convention Center, 500 Hotel Circle North, San Diego, CA. The telephone number is (619) 291-7131. When making your reservations, be sure and tell them it is for the **CIIMT Meeting**. Single rooms are \$99.00, double rooms \$119.00.

**Cut-off for Hotel registration is April 5, 2002.**

For general information on the upcoming workshop phone or e-mail: Doug Waggoner at 916-978-4437, or Mikie Rex at 530-621-5262 ([mrex@fs.fed.us](mailto:mrex@fs.fed.us)) or Don Studebaker ([dstudebaker@fs.fed.us](mailto:dstudebaker@fs.fed.us))

Hope to see you all there.

Signed by:  
Karen Barnette  
DSD, Support Services

Authenticated by:  
Richard A. Erickson  
Records Management

Attachments:

1. Registration Form (1 page)
2. California Interagency Incident Management Workshop Agenda (2 pages)

**California Interagency Incident Management Workshop**  
**April 30 - May 2, 2002**

**Registration Form**

Please fill out the following form and mail, Fax or E-mail to:

**CIIMT Workshop**  
**c/o Tahoe National Forest**  
**631 Coyote Street**  
**Nevada City, CA 95959**

**Fax: (530)478-6289**  
**E-mail: [mmewing@fs.fed.us](mailto:mmewing@fs.fed.us)**  
**(E-mail the form ONLY)**

Please send in all registration information by April 2, 2002

<b>First Name:</b>	
<b>Middle Initial:</b>	
<b>Last Name:</b>	
<b>Title:</b>	
<b>Address:</b>	
<b>City:</b>	
<b>State:</b>	
<b>Zip Code:</b>	
<b>Work Phone:</b>	
<b>Team Position or Workshop Purpose:*</b>	
<b>Team Identification #:**</b>	
<b>Unit 3 Letters Designator:***</b>	
<b>Email Address:</b>	

\*Please write-out position, exp. Situation Unit Leader, Presenter, Participant, Superintendent

\*\* Exp. California IMT #2 or NorCal #1

\*\*\* Exp. CNF, KRN

**CALIFORNIA INTERAGENCY INCIDENT MANAGEMENT WORKSHOP**

April 30 - May 2, 2002

## **AGENDA**

### **Tuesday, April 30**

0900 - 1300	Registration	
1300 - 1330	Opening Remarks	Kent Connaughton, Dep. Regional Forester USFS, Region 5
1330 - 1345	California Wildfire Coordinating Group Welcome	Dan Clark, Chief Kern County Fire Dept.
1345 - 1415	Geographic Area Coordination Centers North Zone Operations	Pat O'Bannon
	South Zone Operations	George Mottschall
1415 - 1430	Incident Business Management	Sheri Elliot, Incident Admin. Coord. USFS, Region 5
1430 - 1445	Fire Camp Accessibility	Dale Dague
1445 - 1500	National Contract Crews	Bob Williams, Contracting Officer, NCSC
1500 - 1515	<i>BREAK</i>	
1515 - 1545	National IC Report	Don Studebaker, FMO Cleveland National Forest IC CIIMT #2
1545 - 1700	Non-traditional Responses: Lessons Learned-NYC and Pentagon	Steve Gage, Deputy Chief Kern County Fire Dept. IC CIIMT #3
	IMT responses and FEMA	Ron Raley, FS, IC CIIMT #5
1715 - 1800	Incident Management Teams Get Together	

# **AGENDA**

## **Wednesday, May 1**

0800 - 1700	Functional Breakouts
0900 - 1800	Tech Fair: Web Cam based telemetry display GIS Mapping I-Suite and Computer Networking RAWS Oasis System

## **Thursday, May 2**

0800 - 1700	Incident Management Team Meetings
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